

**VILLAGE OF HASTINGS-ON-HUDSON, NEW YORK**  
**BOARD OF TRUSTEES**  
**ORGANIZATIONAL MEETING**  
**APRIL 13, 2004**

An Organizational Meeting was held by the Board of Trustees on Tuesday, April 13, 2004 at 8:10 p.m. in the Meeting Room, Municipal Building, 7 Maple Avenue.

**PRESENT:** Mayor Wm. Lee Kinnally, Jr., Trustee Michael Holdstein, Trustee Bruce Jennings, Trustee Marjorie Apel, Trustee Peter Swiderski, Village Manager Neil P. Hess, Village Attorney Brian Murphy, and Village Clerk Susan Maggiotto.

**CITIZENS:** Six (6).

**INVOCATION**

**Mayor Kinnally:** I will ask Reverend Okke Postma to give the invocation.

**Reverend Postma:** I am glad to represent my colleagues from the various houses of worship. We remember you weekly in prayers, and it seems to me a wonderful tradition to meet with you once a year. Let us join our hearts in a moment of meditation and prayer.

We give thanks for all good things. For beauty and abundance of creation, natural resources, and human life. For the diversity of all the peoples made in God's image. For women and men who have made this nation strong, who seek the commonwealth of communities great and small. We seek blessings this evening, at the beginning of renewed terms of service, upon those gathered here to serve this Village of Hastings-on-Hudson. That just as the river reliably courses along our banks, they provide a steady course in times of ebb and flow. We ask for blessings upon the mayor and all trustees, and all those who carry out their tasks as employees and volunteers that they may faithfully serve, by nature and by grace, in wisdom and with insight, with open hearts and open minds. That each of them may speak with courage and conviction, listen with care and consideration, due justice, love, kindness and peace, and walk humbly between the Giver of all things, and be responsive to all. We give thanks for your willingness to serve, for the families who stand with them and behind them. And we ask for blessings upon all of them, individually and corporately as a Board of Trustees. May the gifts of their time and talents inspire and encourage every resident, young and old, in calendar years or in Village residency, those of abundant wealth, or of average or little means, that they all may serve the common good in all things. We ask for such blessings upon them in order that we all may be blessed. May it be so. Amen.

**ADMINISTRATION OF OATH OF OFFICE**

Mayor Kinnally administered the Oath of Office to Trustee Holdstein and Trustee Jennings.

**21:04 MAYORAL AND BOARD OF TRUSTEES APPOINTMENTS**

On MOTION of Trustee Holdstein, SECONDED by Trustee Swiderski the following Resolution was duly adopted upon roll call vote:

**A. DEPUTY VILLAGE CLERK**

**RESOLVED:** that the Mayor and Board of Trustees appoint **Linda M. Knies** Deputy Village Clerk for a term of one (1) official year.

**B. HISTORIAN**

**RESOLVED:** that the Mayor and Board of Trustees appoint **David Willis McCullough** Historian for a term of one (1) official year.

<b>ROLL CALL VOTE</b>	<b>AYE</b>	<b>NAY</b>
Trustee Michael Holdstein	X	
Trustee Bruce Jennings	X	
Trustee Marjorie Apel	X	
Trustee Peter Swiderski	X	
Mayor Wm. Lee Kinnally, Jr.	X	

**22:04 MAYORAL AND BOARD OF TRUSTEES DESIGNATIONS**

**Mayor Kinnally:** I will be voting on all of these, but I wish to be recorded as abstaining from the vote on the Village auditors. O'Connor Davies Munns & Dobbins, the parent partnership of Bennett Kielson, the auditors, is a client of my firm.

On MOTION of Trustee Apel, SECONDED by Trustee Jennings the following Resolution was duly adopted upon roll call vote:

**A. OFFICIAL NEWSPAPERS**

**RESOLVED:** that the Mayor and Board of Trustees designate the **Rivertowns Enterprise** and the **Journal News** as official newspapers for a term of one (1) official year.

**B. OFFICIAL DEPOSITORIES**

**RESOLVED:** that the Mayor and Board of Trustees designate the **Bank of New York, Citibank, N.A., J.P. Morgan Chase Bank, Hudson Valley National Bank, First Union, Hudson United Bank, and MBIA-Class** as official depositories for a term of one (1) official year.

**C. VILLAGE AUDITORS**

**RESOLVED:** that the Mayor and Board of Trustees designate the firm of **Bennett Kielson Storch Yablon & DeSantis, The Government Services Division of O'Connor Davies Munns & Dobbins, LLP** as Village Auditors pursuant to the contract approved by the Board of Trustees on March 4, 2003 for years 2003 - 2007.

**D. POLICE AND FIRE SURGEONS**

**RESOLVED:** that the Mayor and Board of Trustees appoint **Dorian Tergis, M.D.** and **Charles Edelman, M.D.** as Police and Fire Surgeons for a term of one (1) official year each, to be compensated on a fee or contract basis.

**E. REGULAR MEETING DAYS**

**RESOLVED:** that the Mayor and Board of Trustees designate the **first and third Tuesday of each month** as the Board of Trustees Regular Meeting Days.

**F. AUTHORIZATION TO SIGN CHECKS AND INSTRUMENTS**

**RESOLVED:** that the Mayor and Board of Trustees authorize the following to sign checks and instruments of the Village of Hastings-on-Hudson, when countersigned by the Mayor or one (1) Trustee:

**Neil P. Hess, Susan Maggiotto, and Linda M. Knies**

except individual payroll checks which shall require two (2) of the following signatures:

**Neil P. Hess, Susan Maggiotto, Linda M. Knies**

<b>ROLL CALL VOTE</b>	<b>AYE</b>	<b>NAY</b>
Trustee Michael Holdstein	X	
Trustee Bruce Jennings	X	
Trustee Marjorie Apel	X	
Trustee Peter Swiderski	X	
Mayor Wm. Lee Kinnally, Jr.	X	Abstain (C)

**23:04 EXECUTIVE SESSION POLICY**

On MOTION of Trustee Holdstein, SECONDED by Trustee Swiderski the following Resolution was duly adopted upon roll call vote:

**RESOLVED:** that the Mayor and Board of Trustees approve the Executive Session Policy as attached.

<b>ROLL CALL VOTE</b>	<b>AYE</b>	<b>NAY</b>
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Trustee Michael Holdstein	X
Trustee Bruce Jennings	X
Trustee Marjorie Apel	X
Trustee Peter Swiderski	X
Mayor Wm. Lee Kinnally, Jr.	X

#### **24:04 RULES OF PROCEDURE**

**Mayor Kinnally:** These rules, I believe, are available to the public.

**Village Manager Hess:** We will put both the executive session policy and the rules of procedure on our Website.

On MOTION of Trustee Apel, SECONDED by Trustee Jennings the following Resolution was duly adopted upon roll call vote:

**RESOLVED:** that the Mayor and Board of Trustees approve the Rules of Procedure as attached.

<b>ROLL CALL VOTE</b>	<b>AYE</b>	<b>NAY</b>
Trustee Michael Holdstein	X	
Trustee Bruce Jennings	X	
Trustee Marjorie Apel	X	
Trustee Peter Swiderski	X	
Mayor Wm. Lee Kinnally, Jr.	X	

#### **MAYORAL APPOINTMENTS**

**Mayor Kinnally:** I will be discussing with the Board the liaison appointments, so I am not prepared to do this tonight other than to say that the Deputy Village Mayor will be rotating by seniority, starting with Trustee Holdstein and ending with Trustee Swiderski for a three-month period each.

#### **EXECUTIVE SESSION**

On MOTION of Trustee Holdstein, SECONDED by Trustee Jennings with a voice vote of all in favor, the Board scheduled an Executive Session for 8 p.m. Thursday, April 22, 2004 to discuss personnel, interviewing consulting firms, and the Manager's replacement.

### **APPOINTMENTS**

**Mayor Kinnally:** Following a number of discussions and Trustee Jennings' lead, we have constituted a Public Health Board to assist the Village. The following have agreed to serve, and are being appointed: Jeff Dyke, Bob Klein, Jeff Brensilver, Robin Herbert, Randy Cole, Kathy Bobenhausen, and Eileen Quinlan.

**RECESS - 8:30 P.M.**

**Mayor Kinnally:** We will stand in recess to await the arrival of Justice DiSalvo.

**RECONVENE - 8:55 P.M.**

### **ADMINISTRATION OF OATH OF OFFICE**

Mayor Kinnally administered the Oath of Office to Justice DiSalvo. [Justice DiSalvo had signed the oath book on April 5, 2003, the official beginning of the term of office.]

### **ADJOURNMENT**

On MOTION of Trustee Apel, SECONDED by Trustee Swiderski with a voice vote of all in favor, Mayor Kinnally adjourned the Organizational Meeting at 9:00 p.m.